

# SUBMISSION OF AFS/TEMPLATES AND OTHER DOCS

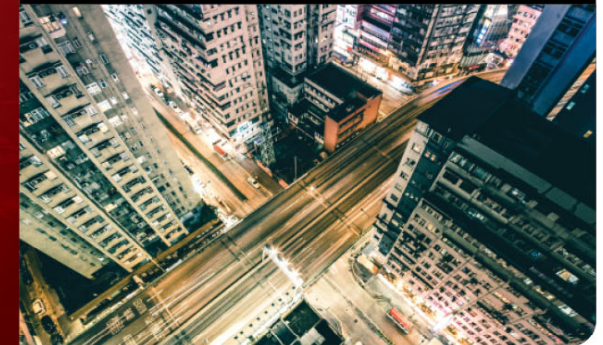
2021/2022 SUBMISSION TIMELINES

PRESENTED BY:

ESTHER  
PADI

Title: Director  
ASR

Date: 09 June 2022



**national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA



**STAY  
SAFE**

VACCINATE TO SAVE SOUTH AFRICA

# SUBMISSION OF AFSs/TEMPLATES AND OTHER DOCUMENTS

- NT INSTRUCTION 3 OF 2021/2022: FINANCIAL YEAR-END PROCEDURES, CLOSURE, AND SUBMISSION DATES OF ANNUAL FINANCIAL STATEMENTS AND RELATED DOCUMENTS:

DOCUMENT/S	REQUIREMENT	DUE DATE	FORMAT OF SUBMISSION TO NT
<b>1. Unaudited AFS</b> <ul style="list-style-type: none"> <li>• Word version (Specimen)</li> <li>• Excel template</li> </ul>	PFMA Sec 40(1)(c)	31 May 2022	Electronic – uploaded onto NT’s Sharepoint (access and link provided to relevant officials)
<b>2. Draft Annual Report</b>	PFMA Sec 41	31 May 2022	Electronic – uploaded onto NT’s Sharepoint
<b>3. Audited AFS to the Audit Committee for final evaluation</b>	TR 3.1.13	Preferably – 15 July 2022	N/A
<b>4. Audited AFS</b> <ul style="list-style-type: none"> <li>• Word version (Specimen)</li> <li>• Excel template</li> </ul> <b>Audit report</b> <b>Annexure C</b>	PFMA Sec 41	31 July 2022	Electronic – uploaded onto NT’s Sharepoint

# SUBMISSION OF AFSs/TEMPLATES AND OTHER DOCUMENTS

DOCUMENT/ ACTION	REQUIREMENT	DUE DATE	FORMAT OF SUBMISSION TO NT
<b>5. Annual Report (including audited AFS and Audit Report)</b>	PFMA Sec 40 (1)(d)	Not later than 31 August 2022	Electronic – via Sharepoint or e-mail to the cluster support manager
<b>6. Tabling of Annual report and AFS to Parliament or Relevant Legislature</b>	PFMA Sec 65(1)(a)	30 September 2022	N/A
<b>7. Where the Executive Authority fails to table the annual report by 30 September 2022 – Executive Authority must table an explanation to Parliament or Relevant Legislature</b>	PFMA Sec 65(2)(a)	Immediately after 30 September 2022	N/A
<b>8. Implementation Plans on Audit Outcomes</b>	December 2008 Cabinet Resolution	30 November 2022	Electronic – via Sharepoint or e-mail to the cluster support manager

# CONTACT DETAILS OF AS&R SUPPORT MANAGERS

CLUSTER	CONTACT NAME	TELEPHONE	EMAIL
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